 **PERSONAL INFORMATION**

***THIS FORM MUST BE COMPLETED PERSONALLY BY APPLICANT***

***本表必須申請人自行填寫***

**履 歷 表**

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| NAME IN ENGLISH: 英文姓名  | Attached photograph taken within past 1 2 months 請貼最近一年內所攝之照片 |
| NAME IN NATIVE LANGUAGE: 本國文姓名 |
| BIRTH DATE: 出生日期 | HEIGHT身高 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CMWEIGHT體重 \_\_\_ KGBLOOD TYPE 血型\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| BIRTH PLACE: 出生地點  |
| NATIVE PROVINCE AND CITY: 籍貫 省 縣/市 | NATIONALITY: 國籍  | MALE FEMALE MARRIED SINGLE  | 男女已婚 單身  | [ ] [ ] [ ] [ ]  |
| CITIZENCERTIFICATE PARTICULARS: 國民身分證碼及發給日期 | RELIGION: 宗教信仰 |
| PRESENT ADDRESS: 現在住址  | TEL: 電話  | Identity: 身份別[ ] 一般[ ] 原住民 [ ] 身心障礙[ ] 退休軍公教人員 |
| PERMANENT ADDRESS: 永久住址 | TEL: 電話 | SPECIAL ACTIVITIES & HOBBIES: 社團活動及嗜好 |
| ***行動電話： E-Mail：*** |
| ***最高學歷畢業學校(請加填英文校名、科系)***  EDUCATION教育程度 |
| GRADE等別 | NAME OF SCHOOL學校名稱 | LOCATION地點 | FROM 自 | TO 至 | MAJOR SUBJECT所習科系 |
| MONTH | YEAR | MONTH | YEAR |
| 小學 |  |  |  |  |  |  |  |
| 初(國)中 |  |  |  |  |  |  |  |
| 高中(職) |  |  |  |  |  |  |  |
| ***專科*** |  |  |  |  |  |  |  |
| 大學 |  |  |  |  |  |  |  |
| ***研究所*** |  |  |  |  |  |  |  |
| 其他 |  |  |  |  |  |  |  |
| DESCRIBE ANY SPECIAL VOCATIONAL OR TECHNICAL TRAINING AND SPECIALIZED KNOWLEDGE/ABILITY AND WORK EXPERIENCE 詳述所受之特殊職業或技術訓練及具有之特長與工作經驗 |
| CURRENT PROFESSIONAL LICIENSES, IF ANY (GIVE AND NUMBER OF LICENSES AND ISSUING AUTHORITY)職業證件(證件性質，號碼及頒發機關或社團) |

Use Separate sheet where additional space is needed. 本表各欄如空白不足，請用另紙填寫

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| \* JOB APPLIED FOR 申請何種工作 |
| \*LOWEST ACCEPTABLE SALARY 希望最低薪金  | LOCATION PREFERENCE 願往之工作地區  |
| ***TYPING SPEED打字速率 WORDS PER MINUTE*** |
| LANUAGES (NAME AND INDICATE THE EXTENT AND LIST ALL PAST JOBS IN CHRONOLOGICAL ORDER)語文(以很好，好，平平表示程度) |
| LANGUANGE語文 | READ讀 | WRITE寫 | SPEAK講 |
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| EMPLOYMENT RECORD (INCLUDE PRESENT OCCUPATION AND LIST ALL PAST JOBS IN CHRONOGICAL ORDER) 履歷(包括現在職業以年月先後順序詳列履歷) |
| EMPLOYED | JOB TITLE職位 | NAME & ADDRESS OF ORGANIZATION機關名稱及地址 | SUPERVISOR’S NAME AND TITLE主管長官姓名及職稱 | SALARY薪給 | REASON FOR LEAVING離職原因 |
| FROM自 | TO至 |
| MO. | YR. | MO. | YR. |
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| DO YOU POSSES REFERENCE PAPERS FROM ALL YOUR PAST EMPLOYERS LISTED ABOVE? IF NO. STATE REASONS是否持有上開歷次職業離職證明文件？如無，說明原因  |
| MILITARY STATUS ( RESERVE STATUS, RANK, ETC.)軍歷(說明後備軍人身份階級等項)  |
| HAVE YOU EVER BEEN ARRESTED? STATE CIRCUMSTANCES IF YES.曾否因案被捕(如曾被捕說明原因)  |
| PERSON TO NOTIFY IF CASE OF EMERGENCY發生意外時通知何人 | RELATION關係 | ADDRESS地址 | TEL電話 |
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\* Applicable to job applicants only. 僅適於工作申請人

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| INFORMATION REGARDING FAMILY (INCLUDING PARENTS, PARENTS\_IN\_LAW, SPOUSE, CHILDREN, BROTHERS/SISTERS, OTHER CLOSE RELATIVE AND PREVIOUS SPOUSE IF ANY)家庭狀況(包括父母，岳父母，配偶，子女，兄弟姊妹，其他近親及前配偶) |
| RELATION親屬關係 | NAME姓名 | BIRTHDAY出生日期 | OCCUPATION職業 | ADDRESS地址 |
| ***FATHER******父親*** |  |  |  |  |
| ***MOTHER******母親*** |  |  |  |  |
| ***SPOUSE******配偶*** |  |  |  |  |
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| LIST THREE LOCAL PEFERENCES WHO ARE ABLE TO SUPPLY INFORMATION REGARDING YOUR CHARACTER AND ABILITY.請列舉居住本市并能提供有關填表人之品性及能力資料之朋友三人 |
| NAME姓名 | RELATION關係 | OCCUPATION職業(附職稱，機關名稱，電話) | TEL. NO電話號碼 |
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| USE THIS SPACE FOR ADDITIONAL INFORMATION YOU WISH TO ADD本表內各欄如有附加說明請用此處空白 |
| I AHTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS FORM AND UNDERSTAND THAT ANY FALSE STATEMENTE MADE HEREIN WILL BE SUFFICIENT CAUSE FOR TERMINATION本人允許審查本表內所填各項，如有虛報情事願受解職處分 Signature 簽 字  D a t e  日 期\* THIS FORM WILL BE REMOVED FROM ACTIVE FILE IF APPLICANT IS NOT EMPLOYED WITHIN A YEAR FROM THE DATE THIS FORM IS SUBMITTED 申請人如自申請日起一年內未經錄用本表即予銷廢 |

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